

Course Information Sheet Insulating Concrete Formwork Specialist Apprenticeship Programme 2009/10

Following on from extensive consultation with the members of the Insulating Concrete Formwork Association and a range of Industry Experts, a new Specialist Apprenticeship Scheme Pilot for the ICF Sector will be launched in the last quarter of 2009. The apprenticeship programme also enjoys the support of the ICFA members and manufacturers who will be providing the materials and technical support for the Pilot Scheme. Where the training programme is delivered and by which Training provider will be determined by the geographical demand for apprenticeship places. So where the off the job training will be located has yet to be agreed.

The **Apprenticeship Framework** consists of Achievement of the **NVQ level 2** in Insulated Concrete Formwork by on site assessment, the completion of **Key Skills at Level 1**, and a total **25 days of off the job training** over the two year period of attachment to the training programme. The course will also include up to two days of manufacturer based training. Progression will be to the NVQ level 3 in Occupational Work Supervision for those people who wish to achieve a supervisory qualification.

Companies who are registered with and who are in scope to CITB ConstructionSkills will be eligible to receive grants associated with the Registration of Apprentices as well as grants for Attendance and Achievement by the each apprentice. The current the maximum amounts published in the 2009/2010 CITB Grants Scheme for completion of the Apprenticeship Framework is £5700. (If the framework is achieved within a two year period the attendance grant ceases to be paid). It should be noted that there are no age restrictions for acceptance on the Programme.

The programme includes the following 21 Training Modules:

- **Overview & Background of ICF systems & Sustainability Topics**
- **Introduction to the Course**
- **Employment Rights & Responsibilities**
- **Health & Safety Awareness Training**
- **First Aid Appointed Persons**
- **Mechanical & Manual Handling**
- **Abrasive Wheels Training**
- **PASMA Training**
- **Access Equipment**
- **Safe use of Hand & Power Tools**
- **Handling & Storage of Polystyrene & Associated Equipment**
- **Setting Out & Foundations**
- **Water Proofing Barriers**
- **Block & Panel Installation**
- **Intersecting Walls**
- **Forming Openings**
- **Bracing & Bracing Systems**
- **Floor Systems & 1st Floor & Wall Plate Height Details**
- **Curved and Feature Wall Installations**
- **Concrete & Concreting**
- **Interaction with Secondary Trades**
- **Exterior Finishes**

If you are interested in placing one or more apprentice on this programme, please complete the attached **Response Form** with your company details and the name of your potential Apprentice/s and return it to the address shown **by post or fax**. Please note that places will be limited during the Pilot Scheme Phase and that Lodging/Travel Costs must be met by the employer.

A Nil Response would also be appreciated

Response Form

Insulating Concrete Formwork Specialist Apprenticeship Scheme 2009

1. I am interested in recruiting an apprentice for the above course:

Please tick the appropriate boxes below

Yes No How many apprentices

Please provide the apprentice/s name/s below if known.

Name.....NI No.....Age

Name.....NI No.....Age.....

2 Please confirm if you require ConstructionSkills to locate an Apprentice for our company.

Yes No

3. I would prefer my trainees to attend the training venue indicated below

Please tick the appropriate boxes below

London Base Training Centre

Indicate Preferred Geographical Location

Please provide the information requested below

Employer Name	
Address	
Post Code	
Contact Name	
Tel Number	
Email Address	

Please return this form by e.mail or Post to:

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